



City of Manteca- Manteca Transit
220 Moffat Blvd
Manteca, CA 95336
Agency Safety Plan
Adopted November 17, 2020

A handwritten signature in blue ink, appearing to read "J. Portillo", written over a horizontal line.

Signature of Accountable Executive

A handwritten date "11/17/20" in blue ink, written over a horizontal line.

Date



I. TRANSIT AGENCY INFORMATION

City of Manteca – Manteca Transit

220 Moffat Blvd. Manteca CA 95336


Accountable Executive, Development Services Transit Supervisor- Juan Portillo

Chief Safety Officer, National Express Transit Inc. General Manager- Richard Green

City of Manteca - Manteca Transit is a Tier II Transit Agency that operates solely within the city of Manteca, San Joaquin County, California. The City offers four local fixed routes Monday through Saturday, a shuttle connecting the Altamont Corridor Express (ACE) Station with the Manteca Transit Center on weekdays, and dial-A-ride and Americans with Disabilities Act (ADA) Paratransit services. The Manteca City Council is the governing body for the City of Manteca- Manteca Transit. The council meets formally on the first and third Tuesday of each month at 7:00 p.m. at the City’s Council Chambers, located at 1001 W. Center Street in Manteca. City of Manteca does purchase transportation services from National Express. City of Manteca is a recipient of Section 5307 and Section 5339 funds. City of Manteca does not provide transportation services on behalf of another entity.

II. PLAN DEVELOPMENT, APPROVAL, AND UPDATES

This Public Transit Agency Safety Plan (PTASP) was developed in accordance with 49 Code of Federal Regulations Part 673, which mandates safety and security procedures for public transit agencies in the United States that receive federal funding. The plan must include the agency’s strategies for minimizing the exposure of the public, personnel, and property to unsafe conditions and include safety performance targets. The agency Management, including Chief Safety Officer and staff will review this PTASP during the month of October each year. The Transit team will provide updates and input for edits as required then redraft and submit for approval to appropriate authority as directed. City of Manteca collects data through its Safety Risk Management and Safety Assurance processes, shared with California Department of Transportation (Caltrans) and San Joaquin Council of Governments (SJCOG). SJCOG and Caltrans will evaluate City of Manteca’s Safety Performance Targets (SPTs) to determine whether they need to be changed, as well.

Name of Entity That Drafted This Plan	City of Manteca, Transit Division	
Signature by the Accountable Executive	Signature of Accountable Executive	Date of Signature
		11/17/20
Approval by the Board of Directors	City of Manteca City Council	Date of Approval
		11/17/20



or an Equivalent Authority	Relevant Documentation (title and location)	
	Resolution # R2020-184	
Certification of Compliance	Name of Individual/Entity That Certified This Plan	Date of Certification
	Relevant Documentation (title and location)	

Version Number and Updates			
<i>The history of successive versions of this plan are listed below.</i>			
Version Number	Section/Pages Affected	Reason for Change	Date Issued
01	ALL	First Edition	2020

Safety Management System (SMS)

SMS is a management system, akin to a financial or quality management system. It ensures that a public transportation agency, regardless of its size or service environment, has the necessary organizational structures, activities and tools in place, and the necessary safety accountabilities to direct and control resources to manage safety proactively and optimally.

SMS activities proactively detect safety concerns and organizational factors, and correct them using data-driven prioritization. As such, important to its success are the:

1. Effective collection, analysis, and sharing of safety data, and
2. Active, accurate, and routine safety performance measurement.

SMS provides transit and oversight agencies with additional tools and activities, and therefore new opportunities to efficiently and effectively align safety priorities and promote continuous improvement in safety performance.