



# S J C O G, Inc.

## San Joaquin County Multi-Species Habitat Conservation & Open Space Plan

555 East Weber Avenue • Stockton, CA 95202 • (209) 235-0600 • FAX (209) 235-0483

### **SJMSCP REVIEW FORM (SRF) INSTRUCTIONS - Page 1 of 2**

#### **SJMSCP APPLICATION/REVIEW FORM.**

This SJMSCP Application/Review Form (reverse side) should be completed (see reverse side) and submitted for all activities that **are or may be** subject to the SJMSCP-**whether the Applicant is or is not seeking coverage under the SJMSCP.**

- All activities that ARE required to pay a SJMSCP fee (as identified on the SJMSCP Compensation Zone Maps), or that MAY have a potential to impact biological resources (e.g., ground disturbance, vegetation removal) must complete this SJMSCP Review Form and submit to SJCOC, Inc.
- Only activities (including those which are not required to pay a SJMSCP Fee) need not complete the form **if**:
  - NO potential to impact biological resources
  - NO ground disturbance or vegetation removal activity will occur outside of existing structures, project footprint or pavement areas that pre-dated the SJMSCP or already are in compliance with the SJMSCP

#### **WHAT IS THE SJMSCP?**

The San Joaquin County Multi-Species Habitat Conservation and Open Space Plan (SJMSCP) provides coverage for impacts to biological resources pursuant to the California Environmental Quality Act (CEQA), the California Endangered Species Act (CESA) and Federal Endangered Species Act (FESA) and is approved and authorized by the California Department of Fish and Game and the United States Fish and Wildlife Service. Pursuant to these authorizations, applications submitted to this jurisdiction are forwarded to SJCOC, Inc. for accounting and reporting purposes and to guide those participating in the Plan to comply with the provisions of the SJMSCP.

#### **ARE MY ACTIVITIES SUBJECT TO THE SJMSCP?**

Below is a general description of the types of activities subject to the SJMSCP. If subject to the SJMSCP, participation in the SJMSCP is voluntary. For activities that are **or may be** subject to the SJMSCP, **if the Applicant elects to “opt out” of SJMSCP coverage the Applicant shall complete the SJMSCP Review Form** and work with the Local Jurisdiction and the Permitting Agencies (California Department of Fish and Game and the U.S. Fish and Wildlife Service) to establish alternative measures for mitigating impacts to biological resources.

#### **Not Subject to SJMSCP**

All activities with **NO** potential to impact biological resources AND **NO** ground disturbance AND which are **NOT** required to pay a SJMSCP Fee as identified on the compensation maps are **not subject to the SJMSCP and the SJMSCP Review Form need not be completed.** These include but are not limited to:

ALCOHOL SALES PERMIT	ELECTRICAL	PLUMBING
BOARDING UP WINDOWS AND DOORS	ELECTRICAL SERVICE CHANGE	GAS LINE
CODE ENFORCEMENT	MISC COMMERCIAL/ RESIDENTIAL	MISCELLANEOUS PLUMBING
HOUSING CODE VIOLATIONS REPAIR PERMIT	PHOTOVOLTAIC SYSTEM	WATER HEATER
MINOR VARIANCE	FIRE	RESIDENTIAL
COMMERCIAL	CHIMNEY LINER	ADDITION/REMODEL (INTERNAL) PERMIT **
AWNING/CANOPY	FIRE ALARM/MONITORING SYSTEM	AWNING/CANOPY
GOVERNMENT BUILDING	FIRE INSERT	AUXILIARY
REMODEL/MECHANICAL	FIRE SPRINKLERS	BUILDING/SHED/STORAGE**
MISCELLANEOUS MECHANICAL	HOOD & DUCT FIRE SUPPRESSION SYSTEM	REROOF PERMIT
OPERATION/REPAIR/MAINTENANCE	FOUNDATION REPAIR PERMIT	STUCCO/SIDING PERMIT
REMODEL PERMIT	FUEL TANKS	SWIMMING POOL SOLAR
REROOF PERMIT	GARAGE/BUILDING CONVERSION	SWIMMING POOL/SPA PERMIT
STORAGE RACKS	HISTORIC PRESERVATION PERMITS	SOLAR HEATING/ROOF TOP
TENANT IMPROVEMENT	HVAC	SIGN PERMIT (ATTACHED TO BUILDING)
DEFERRED SUBMITTAL	OUTDOOR/LANDSCAPING **	STREET NAME PERMIT
DEMOLITION:	IRRIGATION CONTROL	VAPOR RECOVERY SYSTEM
COMMERCIAL/ RESIDENTIAL	OUTDOOR KITCHEN	WINDOW REPLACEMENT
ELEVATION/MASTER PLAN	PATIO/DECK/PATIO	WOOD/GAS STOVE
	COVER/ENCLOSURE	
	RETAINING WALL/FENCE	

\*\* If within existing approved subdivisions

#### **May be Subject to SJMSCP**

All activities that **MAY** have the potential to impact a biological resource, or projects required to pay a SJMSCP fee **must complete the Review Form and submit it to SJCOC.** These activities include but are not limited to:

ALL NEW RESIDENTIAL/COMMERCIAL/INDUSTRIAL CONSTRUCTION (i.e.: MULTI UNIT DWELLINGS/MANUFACTURED HOME/HOTEL/MOTEL)	GRADING PERMIT
ALL UNMAPPED/ANNEXATION PROJECTS	INFILL DEVELOPMENT (NEW)
BANK/OUTFALL/DETENTION BASIN CONSTRUCTION/REPAIR	RESIDENTIAL/COMMERCIAL/INDUSTRIAL
BLANKET UTILITY ENCROACHMENT PERMIT	INFRASTRUCTURE IMPROVEMENTS
COMMERCIAL/INDUSTRIAL ADDITIONS	MISC COMMERCIAL (NON BLDG)
ENTITLEMENTS INCLUDING BUT NOT LIMITED TO:	PARKING LOT (NEW/EXPANSION)
CONDITIONAL USE PERMITS	RESIDENTIAL
SUBDIVISION MAP	ACCESSORY BUILDING/STORAGE SHED PERMIT**
SITE DEVELOPMENT/IMPROVEMENTS	DETACHED GARAGE/CARPORT **
TENTATIVE PARCEL MAP	ROAD IMPROVEMENT PROJECT
GOVERNMENT BUILDING NEW /ADDITION	SIGN (STAND ALONE)
GOVERNMENT MISC	TEMPORARY STRUCTURES (ALL)
	TOWER/ANTENNA/MONOPOLE/POWER POLE

\*\* Outside approved subdivisions

**All Activities or Projects subject to the SJMSCP that have NOT undergone review by SJCOC, Inc., completed biological assessment, and paid applicable SJMSCP Fees will not receive SJMSCP coverage.**



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## **SJMSCP REVIEW FORM (SRF) – Page 2 of 2**

**Complete, Sign and Submit with all Applications**

**Applicant Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone/Fax:** \_\_\_\_\_

**E-Mail:** \_\_\_\_\_

**Local Jurisdiction or Lead Agency/Permittee (check one):**

- Escalon
- Lathrop
- Lodi
- Manteca
- Ripon
- Stockton
- Tracy
- San Joaquin County
- SJCOG
- Caltrans
- SJAFCFA
- SSJID
- SEWD
- EBMUD
- Other: \_\_\_\_\_

Local Jurisdiction/Lead Agency Contact: \_\_\_\_\_

Project Title: \_\_\_\_\_  
*(per referral notice/advisory agency notice)*

Project Description: \_\_\_\_\_  
\_\_\_\_\_

Current Site Use: \_\_\_\_\_

Project Location: \_\_\_\_\_

Assessor Parcel #s: \_\_\_\_\_

Total Acres: \_\_\_\_\_ Is an Army Corp. 404 Permit required? Y\_\_\_\_\_ N\_\_\_\_\_

**A. ALL APPLICANTS, check ONE of the following:**

1.  I, we, **DECLINE** coverage pursuant to the SJMSCP. I, we, understand that declining coverage pursuant to the SJMSCP will require undertaking negotiations with the Local Jurisdiction and Permitting Agencies to avoid potential significant adverse impacts to biological resources where such impacts may occur. I, we, verify that the information contained in this application is true and correct.
2.  I, we, **REQUEST COVERAGE** pursuant to the SJMSCP. I, we, understand that this project may be subject to Habitat Technical Advisory Committee review and approval to gain coverage pursuant to the SJMSCP **and that signing this form constitutes authorization for SJCOG, Inc. representatives to enter the subject property for the purposes of assessing biological resources and compliance with the SJMSCP.** I, we, verify that the information contained in this application is true and correct.

Applicant Signature	Printed Name	Date
Landowner Signature (if different from Applicant)	Printed Name	Date

**B. ALL APPLICANTS: Attach the following information (including those opting OUT of the SJMSCP)**

- This form, signed                       Location Map(s) and Map(s) or Site Plan(s)

**FOR LOCAL JURISDICTION USE ONLY:**

**LOCAL JURISDICTION: Attach the following information (including those opting OUT of the SJMSCP)**

- This form, signed                       Location Map(s) and Map(s) or Site Plan(s)

**Prior Agreement Projects Only, include:**

- Copy of Biological Resources Analysis identifying approved mitigation measures for the project from approved or certified environmental document
- File-Stamped/Dated Copy of Notice of Determination or Completion approving environmental analysis



**Submit to:**  
 SJCOG, Inc.  
 Attn: Habitat Conservation Planning Division  
 555 E. Weber Ave.  
 Stockton, CA 95202-2804  
 (209) 235-0600 / [www.sjco.org](http://www.sjco.org)