



SAN JOAQUIN COUNCIL OF GOVERNMENTS
555 E. Weber Avenue, Stockton, CA

**SOCIAL SERVICES TRANSPORTATION ADVISORY COMMITTEE
(SSTAC)**

September 3rd, 2014

AGENDA

- | | | |
|------|-------------------------------------|---------|
| I. | Call Meeting to Order/Introductions | 2:30 PM |
| II. | Approve June 2, 2014 Minutes | Action |
| III. | Public Comments | |

STAFF ITEMS

- | | | |
|-------|--|-------------------|
| IV. | FY 2014/15 FTA Section 5310 Elderly Individuals with Disabilities Call for Projects Workshop | Info/Staff Rpt |
| V. | Public Participation- Guest speaker Nicole Gorham | Info/No Staff Rpt |
| VI. | Unmet Transit Needs Survey | Info/Staff Rpt |
| VII. | Service Change Matrix SMA and County Routes | Info/Staff Rpt |
| VIII. | Reports/Updates from Committee Members | Info/No Staff Rpt |
| IX. | Reports/Updates from Transit Providers | Info/No Staff Rpt |
| X. | Access Advisory Committee Update | Info/No Staff Rpt |
| XI. | Adjourn – Next Meeting Scheduled for December 3, 2014 @ 2:30 PM | |

SPECIAL ACCOMODATIONS - The San Joaquin Council of Governments is in compliance with the Americans with Disabilities Act and will make all reasonable accommodations for persons with disabilities to participate in employment, programs, and access facilities. Persons requiring assistance or auxiliary aid in order to participate should contact Rebecca Montes at 209-235-0600 at least 24 hours prior to the meeting.

SJCOG Parking: Parking in SJCOG Parking Lot is limited to "Visitor" parking spaces. If these parking spots are full, on street parking is available as well as public parking lots K and L. Public Parking Lot K is located on the west side of American Street, just south of Weber Avenue and Public Parking Lot L is located on American Street directly across from Parking Lot K. Parking charges will be the responsibility of the attendees and/or the meeting organizer. SJCOG does not validate parking tickets. Participants should be made aware of parking information before the day of the meeting. Absolutely no "double" parking in the COG parking lot. Cars parked in unauthorized areas will be towed away at owners expense.

SOCIAL SERVICES TRANSPORTATION ADVISORY COMMITTEE (SSTAC)

San Joaquin Council of Governments
555 E Weber Avenue, Stockton, CA 95202
Wednesday, June 4, 2014

MINUTES

1. **Call Meeting to Order/Introductions:**

The SSTAC meeting was called to order at 2:55 p.m. by Ms. Julia Tyack. Introductions were made.

Committee Members Present:

Wilma Murray	Valley Mountain Regional Center
Richard Demonte	UCP
Daniela Romero	RTD
Noel Canifax	RTD
Julia Tyack	City of Lodi
Barbara Hempstead	Caltrans
Joshua Swearigen	Caltrans
Joni Bauer	Community Center for the Blind

Committee Members Not Present:

Nathan Atherstone	RTD
Sara Hunter	UCP
John Andoh	City of Escalon
Johanna Ferreira	City of Manteca
Ann Fisler	San Joaquin ARC
Barbara Schneider	City of Ripon
George Lewis	State Council on Development Disabilities
Robert Balderama	State Council on Development Disabilities
Annette DePauli	Human Services Agency –Department of Aging
Melissa Ogren	Human Services Agency- Department of Aging
Joga Singh	Community Center for the Blind
Mary Bailey	UCP
Jayne Pramod	City of Tracy
Nick Phan	Caltrans

SJCOG Staff Present:

Daniel Meza	Associate Regional Planner
Sandra Rodriguez	Office Assistant I

2. **Approval of Minutes from February 5, 2014:**

It was moved/seconded (Canifax/Romero) to approve the minutes of February 5, 2014. Motion passed unanimously by voice vote.

3. **Public Comment:**

There were no public comments received.

4. **Nomination/Election FY14/15 Officers:**

Mr. Meza stated this is an action item to select a new Chair and Vice-Chair. Ms. Tyack asked who would take the place of chair. Mr. Meza answered Mr. Demonte as Chair.

It was made/approved (Cannifax/Romero) to elect Mr. Demonte as Chair and Romero as Vice Chair. Motion passed unanimously by voice vote.

Mrs. Bauer suggested that the time of the SSTAC meeting be held at 3:30 p.m. instead of 2:30 p.m. It would be more convenient for her schedule. Mr. Meza spoke to other colleagues asked to be friendlier with time meetings. It allows everyone to choose timeslots. Mr. Meza stated he wants strong attendance, meetings are more effective when there are more attendees. He suggested teleconference for non-officers and can appoint someone else in their place and plans to keep SSTAC Meeting alive. He stated he wants to have informative ideas that would interest SSTAC as a whole. Mr. Demonte suggested bringing customers in to the meetings so that they can bring their different ideas to the meetings and get better feedback as to what the real needs are for our daily commuters.

5. **FY 14/15 Work Plan:**

Mr. Meza stated that it's possible to organize and manipulate the dates. He wants full attendance of all members and understands that some modifications might be possible. Ms. Tyack asked to review the plan or motion to any changes in meeting schedule. Mrs. Bauer asked if there was any stipulation to meet every other month. No immediate action was taken for this item.

This item was for discussion only, no action was taken.

6. **Fiscal Year 14/15 Meeting Schedule:**

The SSTAC Meeting schedule will remain there were no modifications made. Meetings will remain the same for this fiscal year 2014/2015. A copy of the meeting schedule is available by request.

This item was for information only, no action was taken.

7. **Review of SSTAC By-Laws and Committee Composition:**

Mr. Meza stated if there are no changes to be made to the SSTAC By-Laws: therefore, no objections were made by members of committee.

This item was for information only, no action was taken.

8. **Reports/Updates from Committee Members:**

Ms. Tyack stated Lodi has extended the farmers market June 30, 2014. Also stated more short express routes were added. Ms. Tyack announced another promotion for riders is pastor's ride for free on June 10, 2014.

Mrs. Bauer stated that a regional certification is required if someone lives out of the RTD area. Ms. Daniela responded that there is no application to be filled for RTD riders. Tracy is dishonoring and using transportation daily. Ms. Tyack stated that there are 100 applications a day for ADA. Ms. Hempstead, asked about the application process. Ms. Tyack asked if there

have been any problems filling the form online. Mrs. Bauer stated it is customer's choice if they want to fill out the application online or paper is available to all customers.

9. Access Advisory Committee Update:

There were no updates from committee members.

10. Adjourn:

There being no further business to discuss, the meeting was adjourned at 3:46 p.m. to reconvene on August 6, 2014.

STAFF REPORT

SUBJECT: FY 2014/15 FTA Section 5310 Elderly
Individuals with Disabilities Call for
Projects Workshop

RECOMMENDED ACTION: Information

DISCUSSION:

SJCOG will host a Fiscal Year 2014/15 Federal Transit Administration (FTA) Section 5310 Elderly Individuals and Individuals with Disabilities program workshop at a special workshop on **October 5, 2014**. The workshop will guide interested applicants through determining eligibility, grant requirements, identifying eligible projects and available funding, the schedule, and how to fill out the schedule. SJCOG staff will also walk participants through the application identifying key

Attached to this staff report are the following documents that will be reviewed at the Workshop:

- FTA Section 5310 Program Fact Sheet and Timeline
- Caltrans 5310 Power Point Presentation
- Grant Application Instructions
- Grant Application
- Grant Scoring Criteria
- FTA Certifications and Assurances

Below is a brief overview of the program.

Background

The FTA Section 5310 program has been around since the 1970s and seeks to improve mobility for elderly and disabled individuals throughout the country. The program awards grants to private non-profit organizations, as well as public agencies (under limited circumstances) to serve the transportation needs of elderly and disabled individuals in areas where public mass transportation services are otherwise unavailable, insufficient, or inappropriate. It allows for the procurement of accessible vans and buses; communication equipment; mobility management activities; and computer hardware and software for eligible applicants. The 5310 program is a statewide competitive process.

Eligibility

Program eligibility is limited to private non-profit organizations and certain public agencies where no private non-profits are readily available to provide the proposed service. Or, public

agencies that have been approved by the State to coordinate services for the elderly or individuals with disabilities.

Grant Requirements

When considering whether the FTA 5310 grant is right for your agency, please consider the following requirements that the successful applicant must comply with:

- Daily Vehicle Operations and Maintenance
 - Do you have qualified drivers for the vehicle type (e.g., Class B licensed drivers)
 - Do you offer ongoing driver and safety training
 - Do you have sufficient resources to cover the equipment, fuel, maintenance, and insurance costs
 - Do you participate in emergency response planning and drills
- Agency Monitoring and Vehicle Usage Requirements
 - Must operate the a minimum of 20 hours of service per week/vehicle
 - Must prepare and submit quarterly reports
 - Periodic agency and vehicle inspections (by Caltrans and CHP)
 - Must pass down requirements to any third party (e.g., contractor providing transit service)
- FTA Certifications and Assurances
 - Must agree to and sign the FTA certifications and assurances
- Disadvantage Business Enterprise (DBE) Program Compliance
 - Other equipment (non-vehicle) purchases must comply with the Caltrans DBE program
- Title VI Compliance
 - Must ensure that no person is excluded from participation in, denied the benefits of, or discriminated against under its projects, programs or activities on the basis of race, color, creed, national origin, sex or age, as provided in Title VI of the Civil Rights Act and 49 Code of Federal Regulations Section 5332.

Eligible Projects

FTA Section 5310 funds capital vehicle and equipment purchases that improve mobility for the elderly and disabled or support transportation activities. Applicants will need to demonstrate why the projects (not equipment being requested) are necessary and articulate the benefits of the project. The need can stem from existing services being unavailable, insufficient, or inappropriate.

Vehicle types eligible for purchase are: mini-vans, small buses, medium buses, and large buses. Sedans, SUVs and School buses are ineligible. All vehicles will be purchased through the State Procurement program based on estimated costs identified in the Procurement Program. Projects categorized as replacements can only be used to replace ADA accessible vehicles previously purchased through FTA Section 5310 program that have met their useful life. All other vehicle purchases would be categorized as service expansions.

Other equipment could include computers, hardware/software, dispatching and tracking software, or communication equipment (e.g., mobile radios). Other equipment will need to be

purchased by the applicant. Once approval is granted by Caltrans and a standard agreement has been executed. The applicant will then be reimbursed by Caltrans upon submitting a reimbursement request.

Grant Process

Projects are awarded through a competitive application process. Regional Transportation Planning Agencies score projects from their region utilizing the California Transportation Commission (CTC) adopted project-scoring criteria and send a ranked list of their projects to Caltrans. Caltrans forwards the regional lists to the statewide review committee; committee rescores and then submits the list to CTC. The list reflects 110% of total funding, CTC awards 100% of funding to top applicants. If a funded project on the list cannot be delivered the next highest ranking unfunded project is approved for funding. The CTC holds hearings providing stakeholders with the opportunity to discuss the statewide-prioritized list and hear any appeals on technical issue. The statewide evaluation committee submits a final statewide-prioritized list to the CTC. The CTC holds a public hearing to discuss the prioritized list and adopts the prioritized list.

Schedule

Applications are due to SJCOG **by December 1, 2014 at 5:00 PM**. However, any application received by November 24th will be reviewed for completeness and any omissions will be relayed to the applicant for correction. SJCOG staff will assemble a scoring committee to review and score each application. The SJCOG board will then certify the grants and scoring for submittal to Caltrans by February 1, 2015.

Attachments: A- RTPA Scoring Workshop Flyer

Prepared By: Daniel Meza, Regional Planner

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FEDERAL FISCAL YEAR 2013 and 2014
(MAP-21 FUNDING)

RTPA APPLICATION SCORING WORKSHOPS

FOR THE FEDERAL TRANSIT ADMINISTRATION PROGRAM
SECTION 5310 "ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS
WITH DISABILITIES PROGRAM"

Register Now!!!

The workshops will provide a comprehensive overview of the new implementation of Map-21, and the changes in the State Scoring process for the 5310 application process. These workshops will also help in understanding the roles and responsibilities of Caltrans and the MPOs/RTPAs.

The workshops are not mandatory however HIGHLY ENCOURAGED!!

To register for a workshop, please call our toll-free number (888) 472-6816.

To obtain additional information, please visit the website at:

<http://www.dot.ca.gov/hq/MassTrans/5310.html>



LOCATION	DATE	TIME	ADDRESS
Sacramento	Tuesday September 9	10:00 am to 2:00 pm	Caltrans Headquarters Building 3 rd Floor, Room 3300 DMT Conference Room 1120 N Street Sacramento, CA 95814
Modesto	Wednesday September 10	10:00 am to 2:00 pm	Stanislaus Council of Governments 1111 "I" Street, Suite 308 Modesto, CA 95354
Riverside	Wednesday September 17	9:00 am to 1:00 pm	Riverside County Transportation Commission 4080 Lemon Street, 3 rd Floor Riverside, CA 92501

STAFF REPORT

SUBJECT: Unmet Transit Needs FY 2015/16 Survey Update

RECOMMENDED ACTION: To gain recommendations/input on the draft Unmet Transit Needs Survey (Cycle 2015/16)

DISCUSSION:

During the Unmet Transit Needs process, it is essential to get the input of the public. The attached survey is the draft for this year's survey which was also used during the Unmet Transit Needs 14/15 cycle process. The intent is to gain any recommendations/input on the currently used Survey in hopes of making it a more encompassing survey for the public.

Attachment: A- Draft Unmet Transit Needs Survey (Cycle 2015/16)

UNMET TRANSIT NEEDS SURVEY

(Cycle 2015/16)



1) DO YOU USE PUBLIC TRANSIT?

- Yes No

2) IF YES, CHECK THE TYPES OF PUBLIC TRANSIT YOU USE.

A) REGIONAL TRANSIT DISTRICT

- Fixed Route (Within Stockton) Intercity (Deviated Fixed Route) Dial-A-Ride (General Public)
- Hopper Services Interregional Transit (to other Counties)

B) CITY OF LODI (GRAPELINE)

- Fixed Route Dial-A-Ride Vinline ADA

C) CITY OF MANTECA TRANSIT

- Fixed Route Dial-A-Ride

D) CITY OF TRACY (TRACER)

- Tracer Fixed Route Tracer Dial-A-Ride

E) CITY OF ESCALON (E-TRANS)

- E-Trans Deviated Fixed Route E-Trans Dial-A-Ride

F) OTHER (LIST BELOW)

3) PLEASE CHECK THE ACTIVITIES YOU USE PUBLIC TRANSPORTATION FOR.

- Work Shopping Medical Appointments
- School Recreation Social Activities
- Other
-

4) ARE THERE PLACES IN SAN JOAQUIN COUNTY YOU WANT TO ACCESS BUT CANNOT?

- Yes No

5) IF YES, PLEASE FILL IN THE BLANKS IN THE FOLLOWING SENTENCE.

I would like to go from _____ to _____
at this time of day (_____), on this day (_____) of the week.

Trip Purpose: _____

6) TO BECOME PUBLIC RECORD, WE WILL NEED YOUR NAME & ADDRESS:

7) OPTIONAL QUESTIONS (CIRCLE ONE):

AGE:	<25	26-35	36-45	46-55	56-65	>65
ETHNICITY:	WHITE	AFRICAN AMERICAN	ASIAN/PACIFIC ISLANDER	HISPANIC	NATIVE AMERICAN	OTHER
INCOME:	<\$25,000	\$25-35,000	\$35-50,000	\$50-\$75,000	>\$75,000	

THANK YOU FOR TAKING THE TIME TO FILL OUT THIS SURVEY

Please Mail to: Daniel Meza, Regional Planner,
San Joaquin Council of Governments, 555 East Weber Avenue Stockton, CA 95202

STAFF REPORT

SUBJECT: Service Change Matrix SMA and County Routes

RECOMMENDED ACTION: Information Only

DISCUSSION:

Update will be provided by RTD.

Attachment: A- Service Changes- Effective August 10, 2014



Service Changes - Effective August 10, 2014

Route Number	Changes		Brief description of changes
	Timetable	Map	
1	No	No	No changes
2	No	No	No changes
3	No	No	No changes
4	No	No	No changes
5	No	No	No changes
6	No	No	No changes
7	No	No	No changes
8	No	No	No changes
23	No	No	No changes
40	Yes	No	Last Saturday and Sunday Northbound trip from the Downtown Transit Center (DTC) departs five minutes later at 6:10 p.m.
43	Yes	Yes	Operate new East Hammer Lane loop traveling on Maranatha and Bryant Drives north of Hammer Lane and stop upon request at RTD stops located at Maranatha/Christian Life Way, Bryant/Lott, and Holman/Bryant. Guests can purchase fares at the Fare Vending Machine at the Hammer/Holman Metro Express stop. Route will no longer operate on Sampson and Telstar. Last Saturday and Sunday Eastbound trip from the Hammer Triangle Station (HTS) departs four minutes later at 6:35 p.m.
44	Yes	No	Monday through Friday modifications: Last Southbound trip from the DTC departs five minutes later at 7:10 p.m. and the last Northbound trip from 8th and "B" Streets departs two minutes later at 7:35 p.m.
51	No	No	No changes
52	No	No	No changes
54	No	No	No changes
55	Yes	No	Operate new trip times throughout the day to improve schedule reliability. First Southbound trip from the DTC departs five minutes earlier at 6:10 a.m. Last Northbound trip from Carolyn Weston/Manthey departs five minutes earlier at 6:57 p.m.
60	No	No	No changes
61	Yes	No	Last 61/80 Northbound trip from the DTC departs five minutes later at 7:10 p.m. Extend the last 61/80 Southbound trip departing from the Mall Transfer Station (MTS) at 7:50 p.m. to Section/Oro.
63	No	No	No changes
66	No	No	No changes
70	Yes	No	Discontinue the Last Southbound trip departing from Hammer/West Lane Route 43 Metro Express stop to the MTS via Hammer Lane and El Dorado Street. Customers traveling to destinations westbound on Hammer Lane or southbound to the MTS can use Westbound Route 43 Metro Express departing from Hammer/West Lane at 7:22 p.m. and connect with Route 40 at the HTS. Last Northbound trip from the DTC departs five minutes later at 6:30 p.m.
71	Yes	Yes	<p>Modify route to operate on March Lane, Holman Road, and Hammer Lane. Route to operate on hourly frequency from 6:10 - 9:37 a.m. and from 11:15 a.m. to 6:39 p.m. Service to Lorraine Avenue south of Hammer Lane, Hammertown and Tam O'Shanter Drives, and Access Street to be discontinued. RTD continues to provide transit service to these areas with Routes 3, 6, 23, and 52.</p> <p>RTD to operate this modified route as a pilot program to improve ridership and route performance. If the route continues to experience low ridership, it may be discontinued in January 2015. RTD would hold public hearings to gather input before making a final decision regarding route discontinuance.</p>
76	No	No	No changes
77	No	No	No changes
80	Yes	No	Last 61/80 Northbound trip from the DTC departs five minutes later at 7:10 p.m. Extend the last 61/80 Southbound trip departing from the Mall Transfer Station (MTS) at 7:50 p.m. to Section/Oro.



Service Changes - Effective August 10, 2014

Route Number	Changes		Brief description of changes
	Timetable	Map	
83	Yes	No	Last Eastbound trip from DTC to depart 10 minutes later at 7:10 p.m.
85	Yes	Yes	<p>Modify route service to operate on Filbert and Myrtle Streets. Expand service to operate on/to 8th Street/Farmington Road, Oro Avenue, and Fremont Street. Route 85 service to 8th Street west of "B" Street, Airport and Charter Ways, and Stanislaus Street to be discontinued. RTD continues to provide transit service to these areas with Routes 44, 55, and 380.</p> <p>RTD to operate this modified route as a pilot program to improve ridership and route performance. If the route continues to experience low ridership, it may be discontinued in January 2015. RTD would hold public hearings to gather input before making a final decision regarding route discontinuance.</p>
90	Yes	Yes	Operate new trip times beginning at 10:35 a.m. and throughout the day to improve on time reliability, route performance, and to improve connections at the DTC.
91	No	No	No changes
93	No	No	No changes
97	Yes	No	Operate slightly modified trip times to improve schedule reliability and to improve connections at the DTC. Southbound trip departing DTC at 1:15 p.m. operates approximately 10 minutes later to stops traveling to Tracy. Last Northbound trip departs Tracy Transportation Station five minutes earlier at 6:20 p.m. and operates approximately five minutes earlier to all stops traveling to the DTC.
310	No	No	Resume service suspended during the summer
315	No	No	No changes
340	No	No	Resume service suspended during the summer
345	No	No	No changes
360	No	No	Resume service suspended during the summer
365	No	No	No changes
375	No	No	No changes
380	No	No	Resume service suspended during the summer
390	No	No	Resume service suspended during the summer
710	Yes	No	Last Saturday and Sunday Northbound trip from the San Joaquin County Hospital departs two minutes earlier at 5:44 p.m.
715	No	No	No changes
720	No	No	No changes
723	No	No	No changes
725	No	No	No changes
745	No	No	No changes
797	No	No	No changes